

# Flatmate Agreement

---

## Property owner's details

Person(s) who is offering the room

-----  
Full Name State Postcode  
-----  
Address Email  
-----  
Suburb Mobile Number  
-----  
New flatmates viewed landlord's ID Name and contact details for secondary property owner.

---

## New flatmate's details

Person(s) who is renting the room

-----  
Full Name State Postcode  
-----  
Current or alternative address Email  
-----  
Suburb Mobile Number  
-----  
Landlord viewed tenant's ID

---

## Room being rented

-----  
Address  
-----  
Suburb  
-----  
State Postcode  
-----  
New flatmate viewed property and met flatmates  
(the property's owners)  
-----  
Names of all the people who live in the property  
-----  
-----

Tenancy is for

-----  
Room name  
-----  
Shared facilities  
-----  
Room is  
Unfurnished Furnished  
-----  
Any other details of what is being let  
-----  
-----

---

## Rent and Termination

Rent amount	Method of rent payment	Start Date	End Date
-----	Bank transfer	-----	----- <small>Leave blank for periodic agreement</small>
Weekly rental amount paid	Name on account	Notice to end lease (either party)	
weekly	-----	Must stay full-term	
every 2 weeks	BSB Account Number	1 week	
Other: -----	Cash (must give receipt)	2 weeks	
	Other: -----	4 weeks	

## Holding deposit (Optional)

Amount	Room will be held for	Paid by
1 weeks rent	1 week	Cash (get receipt)
2 weeks rent	2 weeks	Bank transfer
	Other	

Kept by the landlord if the tenant withdraws from the agreement. If the landlord withdraws from the agreement then the deposit is returned to the tenant.

-----  
Date Paid

---

## Security Bond

Bond amount	The bond is held by	Condition report
No Bond	The landlord	Has been completed
1 weeks rent	State bond board	Has not been completed
2 weeks rent	Landlords agent	
3 weeks rent		
4 weeks rent		

---

## Bills

Electricity	Water	Gas
Included in the rent	Included in the rent	No gas at property
Split evenly between tenants	Split evenly between tenants	Included in the rent
Other: -----	Other: -----	Split evenly between tenants
		Other: -----

Internet is included in the rent

---

## House Rules and Additional Terms

-----  
-----  
-----  
-----

## Signed Property Owner

-----  
Name  
-----  
Date

## Signed New Flatmate

-----  
Name  
-----  
Date